

Thoroughbred Breeders WA: CODE OF CONDUCT

I will respect and uphold the values of Thoroughbred Breeders WA:

- **Inclusiveness** – we recognise that diversity is strength and will seek to involve all people, as active participants in the Western Australian Thoroughbred Breeding community.
- **Responsive** – we will strengthen the efforts of individuals and groups to meet Western Australia's Thoroughbred community needs and make a difference.
- **Quality** – we will strive for excellence in the delivery of our services and activities.
- **Connected** – we will work with other associations in the Thoroughbred Racing community and the governing bodies.
- **Accessible** – we will provide fair and open access to opportunities and support.
- **Forward looking** – we will recognise the need for continual review and improvement.
- **Impact focused** – we believe that success is measured by outcomes, and will seek to deliver results that benefit both individuals and the Thoroughbred Breeding community as a whole.

GENERAL

- I will act within the constitution of Thoroughbred Breeders WA and the law, and abide by the policies and procedures of the organisation. This includes having a knowledge of the relevant policies and procedures.
 - I will support the objects and mission of Thoroughbred Breeders WA, championing it, using any skills or knowledge I have to further that mission and seeking expert advice where appropriate.
 - I will be an active committee member, making my skills, experience and knowledge available to Thoroughbred Breeders WA and seeking to do what additional work I can outside committee meetings, including sitting on sub-committees.
 - I will respect organisational and individual confidentiality, while never using confidentiality as an excuse not to disclose matters that should be transparent and open.
 - I will use Thoroughbred Breeders WA resources responsibly, and when claiming expenses will do so in line with Thoroughbred Breeders WA procedures.
 - I will seek to be accountable for my actions as a committee member of Thoroughbred Breeders WA.
 - I accept my responsibility to ensure that Thoroughbred Breeders WA is well run and will raise issues and questions in an appropriate and sensitive way to ensure that this is the case.
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MANAGING INTERESTS

- I will not gain materially or financially from my involvement with Thoroughbred Breeders WA unless specifically authorised to do so.
- I will act in the best interests of Thoroughbred Breeders WA as a whole, and not as a representative of any group – considering what is best for Thoroughbred Breeders WA and present and future Western Australian Thoroughbred breeders and avoiding bringing Thoroughbred Breeders WA into disrepute.
- Unless authorised, I will not put myself in a position where my personal interests conflict with my duty to act in the interests of the organisation. Where there is a conflict of interest I will ensure that this is managed effectively in line with Thoroughbred Breeders WA policy.
- I understand that a failure to declare a conflict of interest may be considered to be a breach of this code.

MEETINGS

- I will attend all appropriate meetings and other appointments at Thoroughbred Breeders WA or give apologies. If I cannot regularly attend meetings I will consider whether there are other ways I can engage with Thoroughbred Breeders WA.
- I will prepare fully for all meetings and work for the organisation. This will include reading papers, querying anything I do not understand, thinking through issues before meetings and completing any tasks assigned to me in the agreed time.
- I will actively engage in discussion, debate and voting in meetings; contributing in a considered and constructive way, listening carefully, challenging sensitively and avoiding conflict.
- I will participate in collective decision making, accept a majority decision of the Board and will not act individually unless specifically authorised to do so.

GOVERNANCE

- I will actively contribute towards improving the governance of the committee participating in and sharing ideas for improvement with the committee.

RELATIONS WITH OTHERS

- I will endeavour to work considerately and respectfully with all those I come into contact with at Thoroughbred Breeders WA. I will respect diversity, different roles and boundaries, and avoid giving offence.
 - I will not make public comments about the committee or committee dealings unless authorised to do so. Any public comments I make about Thoroughbred Breeders WA will be considered and in line with organisational policy, whether I make them as an individual or as a committee member.
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LEAVING THE COMMITTEE

- I understand that substantial breach of any part of this code may result in procedures being put in motion that may result in my being asked to resign from the committee.
- Should this happen I will be given the opportunity to be heard. In the event that I am asked to resign from the committee I will accept the majority decision of the committee in this matter and resign at the earliest opportunity.
- If I wish to cease being a committee member at any time, I will inform the president in advance (giving as much notice as possible) in writing, stating my reasons for leaving.

Signed _____

Name _____

Date _____
